



## **MEMORANDUM OF UNDERSTANDING**

**Between**

### **INTERNATIONAL INSTITUTE OF RISK AND SAFETY MANAGEMENT**

**And**

### **Safety Groups UK (SGUK)**

**This MEMORANDUM is made between:**

The International Institute of Risk and Safety Management henceforth referred to as "IIRSM" whose offices are located at Suite 7a, 77 Fulham Palace Road, London, W6 8JA, United Kingdom.

and

Safety Groups UK and member Safety Groups, henceforth referred to as "SGUK" whose secretariat offices are located at c/o Roger Bibbings, RoSPA, 353 Bristol Road, Birmingham B5 7ST

#### **1. PREAMBLE**

The purpose of this MEMORANDUM is to outline the arrangements for the collaboration in the field of Health and Safety.

#### **2. AREAS OF COLLABORATION**

Joint promotion of each organisation by both parties. To include promotion of IIRSM membership to participants of SGUK programmes.

- IIRSM Members to attend Group Meetings
- IIRSM flyers available at Group Meeting
- SGUK Information Cards in our new UK member packs
- Newsletter and Magazine opportunities

- Website links
- Joint meetings and initiative when feasible
- IIRSM FAP members to attend local safety group meetings and encourage IIRSM members to be part of the safety group, thus increasing attendance at group meetings, and providing a forum locally for IIRSM members

Neither party has the authority to commit the other party to any act, responsibility or liability unless that other party has given such prior authority in writing.

### **3. FINANCIAL ARRANGEMENTS**

Any financial commitments required require the signature of authorised representatives of the parties.

For the purpose of clarity, each party is responsible for all costs pertaining to that party that arise out of the fulfilment of this Memorandum.

### **4. TERM OF MEMORANDUM**

This Memorandum will be reviewed after a period of two years maximum from the date of original signatory.

Either party giving the other party 3 months notice in writing may terminate this Memorandum.

This Memorandum may be amended or varied from time to time provided that such amendments or variation is in writing and signed by the parties.

### **5. COMMUNICATION**

#### **For IIRSM:**

Name: Norman Stevenson FIIRSM

Address: C/O IIRSM, Suite 7a, 77 Fulham Palace Road, London, W6 8JA.

Email: n.stevenson@robertson.co.uk

Tel: 07810 857088 – D/D 01786 431662

Fax: 01786 431620

#### **For SGUK:**

Name: Roger Bibbings / Charlotte Henderson

Address: c/o RoSPA, 353 Bristol Road, Birmingham, B5 7ST

Email: chenderson@rospa.com

Tel: 01212482011

Fax: Required

If the designated contact changes during the course of this Memorandum, it is agreed that a replacement will be substituted and contact details forwarded immediately.

Meetings will be held between the IIRSM and SGUK contacts at intervals not exceeding 6 months to review the results of the collaboration and to identify future joint opportunities.

## **6. COPYRIGHT**

All right, title and interest in copyright and all other materials supplied by both parties shall, together with any improvements or modifications, at all times remain vested with the supplying party.

## **7. NO CONTRACT**

This document is not intended to create binding or legal obligations on the parties.

## **8. FORCE MAJEURE**

Neither party will be liable for failure to perform its obligations under this Memorandum if such failure results from circumstances, which could not have been foreseen and which are beyond the parties' reasonable control.

## **9. NON EXCLUSIVITY**

This proposal will not hinder the collaboration, which already exists or will be established in the future by either party with a third party.

## **10. NO PARTNERSHIP**

Nothing in this proposal is intended to create, or be deemed to create, a partnership, or the relation of employer and employee between parties.

## **11. DISPUTES**

In the event of any dispute emerging, the parties agree to solve the problem by way of mutual and responsible negotiation.

Both parties confirm their agreement to the matters set out in this Memorandum of Understanding and in any related Annexes: -

**SIGNED:**

By duly authorised for and on behalf of  
**INTERNATIONAL INSTITUTE OF RISK AND SAFETY MANAGEMENT**

NAME: *KURT H. SCOTT*

DESIGNATION:

POSITION; *Chairman*

DATE: *25/10*

SIGNED: *Kurt H. Scott*

By duly authorised for and on behalf of  
**Safety Groups UK (SGUK)**

NAME: *I. K. ROSS*

POSITION: *CHAIRMAN*

DESIGNATION:

DATE: *25/1/10*

SIGNED: *I. K. Ross*