

**HEALTH AND SAFETY AT WORK
PARTNERSHIP AGREEMENT**

between

Safety Groups UK

&

**The Health and
Safety Executive**

Mr Kerry Ross

Chair

for Safety Groups UK

Mrs Marcia Davies

Director – HSE
Operational Strategy
Division

**for the Health and
Safety Executive**



Aim

1. This partnership agreement outlines how the Health and Safety Executive (HSE) and Safety Groups UK (SGUK) will work together

Objectives

2. Specific objectives of this partnership are:
 - a) to support the Health and Safety Executive's Strategy
"The Health and Safety of Great Britain - Be part of the solution"
 - b) to develop efficient and effective communications between HSE and SGUK and where appropriate align the priorities of SGUK Health and Safety groups with those of HSE
 - c) to jointly develop and deliver an agreed programme of work to make a significant and timely contribution to specific projects which support the HSE Strategy
 - d) to support the SGUK management committee in its efforts to improve the performance and effectiveness of Health and Safety groups, especially with regard to promoting their activities and health and safety priorities amongst small and medium enterprises and other hard to reach employers and employees
 - e) to provide resources where appropriate to support SGUK in achieving the partnerships objectives

Roles and Responsibilities

3. Nominated representatives from the two organisations will be responsible for developing the partnership. Details of nominated representatives are given in Appendix 1
4. For the **HSE**:
 - a) The Director Operational Strategy Division will represent the HSE at annual high-level meetings between the organisations and at other meetings as appropriate and will:
 - ensure that this partnership agreement is brought to the attention of Directors and others within HSE, and
 - secure their participation and support
 - b) The *National Co-ordinator* for HSE will be nominated by the *Director Operational Strategy Division* and will be first point of contact for the development and implementation of the partnership

5. For **Safety Groups UK/RoSPA:**
- a) The *Chair of the Management Committee* will represent SGUK at annual high-level meetings between the organisations and at other meetings as appropriate and will:
 - ensure that this partnership agreement is brought to the attention of the Health and Safety groups; and
 - encourage their participation and support
 - b) A *RoSPA Representative* will provide the link to RoSPA and will actively participate in the development and implementation of the partnership agreement
 - c) The *Chairs of Health and Safety Groups and local management committees* will be encouraged to develop programmes in support of the agreed national work plan

Implementation

6. There are two phases to the implementation of this agreement:
- a) basic lines of communication will be maintained between partners. This will include high level meetings between HSE (represented by the *Director Operational Strategy Division* and the *National Co-ordinator*) and SGUK (represented by the *Chair of the Management Committee* and the *RoSPA Representative*)
 - b) an agreed programme of work and specific projects will be developed by representatives from the HSE and SGUK (nominated at the high level meetings), taking the overall HSE Strategy, specific programmes and SGUK priorities into account (see Appendix 2)

Review of Partnership

7. The partnership agreement will be reviewed by the nominated representatives prior to each AGM to ensure it is effective and should continue

Appendix 1 - Nominated Representatives

Health and Safety Executive

1. **Marcia Davies** – Director Operational Strategy Division,
HSE Midlands, 1 Hagley Road, Birmingham, B16 8HS

Tel: 0121 607 6200.
e-mail: marcia.davies@hse.gsi.gov.uk

2. **Roger Monaghan** – HM Principal Inspector,
Head of Midlands Partnership Team, The Marches House, Midway,
Newcastle under Lyme, Staffs, ST5 1DT

Tel: 01782 602386
e-mail: roger.monaghan@hse.gsi.gov.uk

Safety Groups UK

1. **Kerry Ross** – Chair, Safety Groups UK

Tel: 0161 749 9330
e-mail: icarus62@hotmail.co.uk

2. **Roger Bibbings MBE** – Occupational Safety Adviser RoSPA,
RoSPA House, Edgbaston Park, 353 Bristol Road, Birmingham B5 7ST

Tel: 0121 248 2095
e-mail : rbibbings@rospa.com

Appendix 2 - Programme of work

1. Joint initiatives to support the HSE Strategy – To include local group based activities, seminars, workshops and promotional work particularly in support the HSE Strategic themes of:
 - encouraging strong leadership and a common-sense approach to health and safety in the workplace
 - encouraging an increase in competence
 - helping the increasing numbers of SMEs comply with their health and safety obligations

2. Provide support for the development of new and existing groups – To assist individual groups and provide a vision of a vibrant and proactive group

3. Local Authority Enforced Sector – To develop closer relationships with organisations in sectors enforced by Local Authorities

4. Annual Review - To assess the effectiveness of the partnership