



Minutes of the 219th meeting of the organisation
Held on 12th October 2009

Venue: The Birmingham Medical Institute, 36 Harborne Road, Birmingham B15 3AF

Hosted by the Birmingham Health Safety & Environment Association

Andy Chappell, Secretary of the Birmingham Health Safety & Environment Association welcomed everyone on behalf of the Group.

The BHSEA gave all attendees a complimentary copy of Rita Donaghy's report to the Secretary of State for Work and Pensions; 'One Death is too Many - Inquiry into the Underlying Causes of Construction Fatal Accidents' (<http://www.lacors.gov.uk/lacors/upload/22015.pdf>).

Attendance list (Annex 1)

09/03/01 Kerry Ross welcomed everyone to the meeting of Safety Groups UK and thanked Andy Chappell and the BHSEA for their hospitality.

09/03/02 Minutes of the last meeting (22nd January 2009) agreed.

09/03/03 Apologies
(Annex 2)

09/03/04 Safety Groups UK Update

▪ **Setting up New Safety Groups**

Kerry Ross reported that Safety Groups UK were committed to setting up a new Group in the Leicestershire Area. An initial meeting to start the process had been arranged with members of the Safety Groups UK Management Committee and other interested parties.

Part of the process would include the possibility of holding a MGS seminar in Leicestershire to help establish a base membership for the new Group. Setting up the Safety Group in Leicestershire would be used as a template for setting up Safety Group's in other areas including Devon & Cornwall and Oxfordshire.

▪ **Safety Groups UK Development**

Kerry Ross reported on the current development issues.

○ **External Relations:**

He was representing Safety Groups UK on the Nebosh council and RoSPA's National Occupational Health and Safety Committee.

The HSE Partnership agreement had been reviewed and updated.

www.safetygroupsuk.org.uk/info/hse_partnership.pdf

He would be meeting with Marcia Davis, Director – HSE Operational Strategy Division and Roger Monaghan, HSE every six months to continually review the agreement.

The Memorandum of Understanding (MOU) between Safety Groups UK and the IIRSM was also being updated.

He was concerned that Safety Groups UK had no or little relationship with Local Authorities and that this would be a subject he would bring up at the next meeting with Marcia Davies, HSE.

The 'Safety Information Centres' a project which had been led by Tony Corfield was an example of the organisations past positive involvement with the LAs. The success of the centres had been hugely dependent on the HSE pointing people to the centre for their information.

○ **Support for Groups**

He acknowledged that some Groups did not need any support from Safety Groups UK, they were pro-active and very successful in their own right, for example BHSEA.

However there were Groups that were struggling.

The 'How to' Guides on the Safety Groups UK website which had been provided by Group members and Management Committee members were a useful resource for Groups struggling with particular issues. There were also suggested titles for other Guides which Groups were invited to complete.

He put forward the proposal of running a seminar for Groups providing practical advice on various topics, for example workshops on how Groups could develop their own CPD certification.

It was agreed that Safety Groups UK would write to all groups with the proposal and measure feedback.

○ **HSE / BSIF – Clean Air Campaign**

Safety Groups UK was a stakeholder in the HSE / BSIF – Clean Air Campaign. The project had been due to be launched in May 2009 at the NEC Safety Expo; however the launch had been delayed and would now take place in January 2010.

Part of the campaign would be a web based RPE selection tool which was being led by Bob Rajan.

There was an opportunity for Safety Groups UK to support the campaign perhaps by organising a series of seminars.

Andy Chappell commented that the BHSEA were holding a WWT campaign day on 'Dust' for Builders merchants and Hire companies. It had been identified that there was a lack of knowledge about the risks in the Building supply chain and there was a lot of work to do to raise the issue of LEV Regulator Controls.

He asked whether the clean air campaign involved the issues of LEVs and Dust and if not that maybe these separate projects could be pulled together.

Kerry Ross raised his concerns that prevention had not been a key issue in the campaign as yet. He was waiting to see whether more emphasis would be given to prevention and not only managing the risk.

○ **Scos Initiative – Health Risks at Work - do you know yours?**

Safety Groups UK were also stakeholders in the SCOS initiative Health Risks at Work – Do you know yours?

The campaign was being driven by champions and aimed at SMEs in Scotland.

It was suggested that if the campaign was successful in Scotland, Safety Groups UK could become involved in delivering the campaign UK wide.

This was a long term project and the evaluation would be completed after the first year.

▪ **Moving Goods Safely Seminars**

Kerry Ross reported on the progress of the Moving Goods Safely Seminars.

The first Safety Groups UK led MGS seminar in conjunction with the North Lincs Health and Safety Group was taking place on 15th October 2009 at Corus in Scunthorpe.

He thanked Corus for providing the venue.

The seminar was receiving support from the HSE, including speakers.

Future confirmed Seminars:

- 25th November 09
Hosted by the Nottinghamshire Occupational Health & Safety Association
Venue: Nottingham Forest FC
- 12th January 2010 (note date change)
hosted by Teesside Safety Group
Venue: Middlesborough FC.
- 11th February 2010
hosted by the Manchester Health & Safety Group and the Merseyside Health & Safety Group
Venue: DW Stadium, Wigan.
- Mar/Apr 09
hosted by SHEF (Scotland)

Safety Groups UK had received commitment from the HSE area managers to support these seminars.

Safety Groups UK had also received interest from BHSEA, with a possibility of holding a seminar in June 2010.

▪ **Funding and Sponsorship**

Mike Nixon gave an update on the current situation on behalf of John Cairns who had sent his apologies.

Safety Groups UK had received a commitment from four companies to a three year sponsorship deal.

Safety Groups UK would provide sponsors with benefits including:

- company logos and links to their websites on the Safety Groups UK website and ebulletin
- promotional literature at exhibitions and seminars
- one opportunity to use one of the Safety Groups UK pages in RoSPA's OSH magazine to provide a technical update
- two guest invitations to the Alan Butler Awards luncheon in January

BT had confirmed their sponsorship of the Alan Butler Award prizes and Safety Groups UK were looking into possible sponsorship of the Awards Luncheon.

Ian Cooke had secured sponsorship from Nebosh for the first three MGS seminars with the potential for further sponsorship of the series.

▪ **Alan Butler Awards**

Ian Coombes gave an update on the Alan Butler Awards 2009.

This year a submission sheet for each category with guidance questions had been produced to hopefully simplify the application process.

A new category had also been introduced: Best Membership Recruitment and Retention approach.

The closing date for entries was 30th November with the judging taking place on 8th December at the BT offices in London.

The awards would be presented at the Alan Butler Awards Luncheon on the 25th January 2010 in the Cholmondeley Room, House of Lords.

▪ **Next meeting of Safety Groups UK – House of Lords Luncheon**

Preparations were underway for the House of Lords meeting and Awards Luncheon on the 25th January 2010.

The event would be hosted by Safety Groups UK President Lord Brougham & Vaux, who had also arranged for a tour of parliament and tour of the clock tower for members who booked in advance.

The booking form for the tours meeting and luncheon would be circulated soon.

There would be a cost for the luncheon although winners of the Alan Butler Awards would be given complimentary invitations.

Any other Business

Conclusion of the DERM project

Mike Nixon reported on the conclusion of the DERM project. Thanks to funding from the HSE, all Safety Group were to be given two copies of the book "Controlling skin exposure to chemicals and wet-work. A practical book' by Bob Rajan and also two copies of the accompanying DVD Training module.

The intention was that Groups would lend the training aids to their members to raise awareness of the topic to their colleagues.

Ian Coombes congratulated Mike Nixon on the high quality of the DVD training module which Mike had produced with support from Bob Rajan.

Information on where further copies of the Book and DVD could be purchased would be circulated to the Groups.

Andy Chappell on behalf of BHSEA said that they would be happy to put this information on their website.

Date of Next meeting: **25th January 2010, London (House of Lords, London)**

Presentation: **Learning from Health and Safety failure**

Roger Bibbings, Occupational Safety Adviser, RoSPA and Secretary, Safety Groups UK.

ANNEX 1

Safety Groups UK

Meeting held on 12th October 2009

Venue: The Birmingham Medical Institute, 36 Harborne Road, Birmingham B15 3AF

Hosted by the Birmingham Health Safety & Environment Association

Present:

Roger	Bibbings	Secretary, Safety Groups UK
Andy	Chappell	Birmingham Health, Safety & Environment Association
Ian	Cooke	Nebosh
Ian	Coombes	Safety Groups UK Management Committee
Elaine	Gillingham	Cambridge Occupational Safety Group
Charlotte	Henderson	RoSPA
Mark	Hoare	Birmingham Health, Safety & Environment Association
Frank	Miller	Lancashire Occupational Health & Safety Group
Cathy	Nixon	Manchester Occupational Health & Safety Group
Mike	Nixon	Manchester Occupational Health & Safety Group
Kerry	Ross	Chairman, Safety Groups UK Management Committee

ANNEX 2

Safety Groups UK

Meeting Held on 12th October 2009

Apologies

East Anglia Construction Safety Group

Northern Ireland Safety Group

Sheffield Occupational Health and Safety Association

Suffolk & North Essex Occupational Safety Group

Trevor Fletcher	North Staffs Health & Safety Group
John Cairns	Safety Groups UK , Vice – Chairman
Neal Davis	Safety Groups UK Management Committee
Martin Fishwick	Safety Groups UK Management Committee
Roger Monaghan,	Safety Groups UK Management Committee
Bob Rajan	Safety Groups UK Management Committee
Norman Stevenson	Safety Groups UK Management Committee