



**Minutes of the 208<sup>th</sup> meeting of the organisation**  
**Held on 26<sup>th</sup> January 2006**  
**At 1 Queen Anne's Gate, London**

▪ **Welcome from Chairman Kerry Ross**

Kerry Ross welcomed everyone to the launch and meeting of Safety Groups UK. He thanked the Management Committee and RoSPA for their help and support with the re-launch of the Groups movement.

▪ **Address by David Eves CB, Vice-President of Safety Groups UK**

David Eves thanked Kerry Ross and the Management Committee for all their work. He acknowledged the support the organisation received from Health and Safety organisations including IOSH, NEBOSH and the HSE but emphasised that Safety Groups UK had a separate and important roll to play.

▪ **Presentation on the HSE / Safety Groups UK Partnership agreement by Roger Monaghan, HSE National Coordinator,**

Please find presentation attached (Attachment 1)

Roger Monaghan passed on apologies and best wishes for the launch of Safety Groups UK from Marcia Davies, Midlands Divisional Director of HSE. Marcia Davies helped to arrange the partnership and had signed the agreement on behalf of HSE.

Objectives

Roger Monaghan explained that the HS strategy was to help target the resources available where they would have most effect and it was hoped that that the partnership with Safety Groups UK would help to achieve this.

He reinforced the need for better communication from the HSE to the Groups and from Safety Groups UK and the Groups to the HSE.

He acknowledged that Safety Groups UK was still not as well known as it could be and confirmed that branches of the HSE would be made aware of the Groups in their regions. Some Groups were not as active as they would like to be and the HSE would try to help by coordinating HSE resources to best effect including targeted initiatives and joint meetings.

Programme of Work

Roger Monaghan said that it had been decided by the Safety Groups UK Management Committee that Backs would be the HSE initiative that the organisation would support in 2006.

Kerry Ross thanked Roger Monaghan.

Kerry Ross also made it clear that Safety Groups UK would not be working as a tool of the HSE, but that this was a partnership and that the agreement fitted in well with one of the main focuses of Safety Groups UK which was to work with key intermediaries.

## Main Business

### Present:

		Safety Group
Warwick	Adams	Birmingham
Claire	Allinson	SHEF
John	Ashley	Isle of Wight
Ron	Aston	Herefordshire
Peter	Bennett	Wiltshire
Roger	Bibbings	RoSPA and Safety Groups UK Secretary
David	Bryant	Safety Groups UK Consultant
Roly	Buss	BT
Stuart	Clark	EDF Energy
Richard	Collman	Cambridge
Ian	Currie	Lea & Ouse Valleys
Neal	Davis	Management Committee
Colin	Ellis	TSHEP
David	Eves	Vice-President Safety Groups UK
Liz	Ferrier	London
Stanley	Fisher	Charities Safety Group
Jim	Flynn	Management Committee
William	Greville	North West Association
John	Haddon	EDF Energy
Alan	Hall	SHEF
Denis	Hands	East Anglia Construction
Halie Ann	Headley	SHEF
Charlotte	Henderson	RoSPA (Admin Assistant)
Gordon	Hicks	London
Mark	Hoare	Birmingham
Edmund	Jacobs	London
Wilson	Lambe	Northern Ireland
Robert	Marshall	SHEF
Mike	McMahon	Management Committee
Frank	Miller	Lancashire
Roger	Monaghan	HSE
John	Morris	Avon
Marion	Murphy	London
Mike	Nixon	Management Committee
Fred	Parkin	Management Committee
Karen	Pring	Cambridge
Bob	Rajan	HSE
Lynn	Rawson	Peterborough
Kerry	Ross	Chairman Safety Groups UK
Maria	Sanderson	Management Committee
Garry	Saunders	Charities Safety Group
Sally	Searle	Isle of Wight
Norman	Stevenson	SHEF & SCOS & MC

Paul	Tack	Charities Safety Group
Errol	Taylor	RoSPA Acting Chief Executive
Charles	Tracey	Management Committee
Alan	Trippitt	South Yorkshire
Peter	Walker	Teesside
Jim	Wheeler	Photographer
Ann	Wilson	South Yorkshire
Alan	Yeo	Cambridge

### Apologies

Stephen	Asbury	Burton
Roy	Foster	Thames Valley
Fred	Pay	Nottinghamshire
Ed	Ferrett	NEBOSH

- **Minutes of the last meeting**

The minutes of the last meeting were agreed by Jim Flynn and seconded by Mike McMahon.

- **Presentation on the Safety Groups UK business plan by Kerry Ross**

Please find attached the presentation (Attachment 2) and the Safety Groups UK business plan (Attachment 3).

### Meetings

Kerry Ross confirmed that there would be five meetings of the Management Committee a year to drive the organisation forward.

Marion Murphy from the London Health and Safety Group requested that future meetings of Safety Groups UK be accessible by public transport and also that the meetings could be arranged at times to avoid having to travel at rush hour.

### Regional Representation

It was hoped that this would promote open communication between groups and between the groups and the Management Committee.

### Introduction of David Bryant

Kerry Ross introduced David Bryant as the Safety Groups UK Project Consultant.

David Bryant explained a little of his experience working in Health and Safety. This included being employed as the National Health & Safety Manager for the Learning and Skills Council, being on the forefront in developing the safe learner concept, working on projects including Workplace Health Connect, supporting SMEs, working with intermediaries and engaging with stakeholders.

He read out some of his remit as Safety Groups UK Project Consultant which included visiting Groups for initial assessment of their ability to reach out to SMEs and their willingness and capacity to support HSE key topics as part of the partnership agreement. He also would be initiating contact with key players to promote support for the Groups movement

He hoped to have liaison visits with groups and would contact all groups by phone or email.

He said he had been invited to be on the panel judging the Alan Butler Award and was very impressed by the entries but he would like to see a wider range of groups participating.

The Safety Groups UK Mission, vision and forward plan would help him to see how he could help the organisation. For example to debate key issues and influence stakeholders, to advance and promote education in Health and Safety and to promote the membership of the groups to SMEs

Kerry Ross said he was looking forward to working with David.

### Promotional Activities

Kerry Ross emphasised the need to promote Safety Groups UK at key health and safety events like at the Health and Safety expo at the NEC, Birmingham. These events would help to generate membership for local groups.

Charles Tracey requested that all Groups sent some information on their group to RoSPA for display on the Safety Groups UK stand at the NEC in May.

Kerry Ross explained that Barton Grange was a very successful Health and Safety seminar that took place annually and was organised by Mike Nixon, Chairman of the North West Regional Association and treasurer of Safety Groups UK.

The event generated revenue for the Groups involved and he hoped that Safety Groups UK could use this as an example to help other groups host seminars in the future.

He said that liaison with key intermediaries had started and that this would continue.

### Fund Raising

On the topic of Fund Raising, Kerry Ross explained that some Safety Groups UK activities would need revenue. It was hoped that in the future the organisation could give help to some member groups who needed finance, for example to attend Safety Groups UK meetings. He confirmed that the Management Committee would be asking groups if they were able to give some money to Safety Groups UK in the future and of course would continue looking for sponsors.

Kerry Ross thanked the sponsors EDF Energy and BT for their support of the launch.

### Special projects

Kerry Ross said that it was a significant day for Safety Groups UK and that this was a key step in re-energising the Groups movement.

It was suggested that 'environment' be incorporated into Safety Groups UK name or strap line. Kerry Ross replied that this would not be a major focus for Safety Groups UK at this time as the organisation had other issues to concentrate on.

Groups of course could incorporate environment in their name and concentrate on these issues if they wished.

Kerry Ross confirmed that Safety Groups UK would support the HSE initiative BACKS. This would be the major topic for 2006 and the organisation would put its weight behind it and add to the momentum of the campaign.

Groups would receive targeted support with materials and speakers from the HSE where possible.

Kerry Ross stated that the mission of Safety Groups UK was to become a key player in the field of Health & Safety and that the organisation had a major voice that was not being heard. The aim would be to give feedback on consultation documents, to capture all opinions from groups and produce a report. If there were other issues that Groups wanted to get involved in, Safety Groups UK would hope to be able to support and champion these issues and have a big impact.

Kerry Ross acknowledged that there was a lot of work to be done and asked that the groups continued their support of Safety Groups UK.

- **DERM project update** – (please see Attachment 4)

Neil Davis, chairman of the DERM steering committee gave a short talk on the progress of the project which stood for Dermal exposure risk management.

Dermatitis was medically known but where it came from was not well understood.

The problem was getting companies to act and people to admit they had it.

The DERM project seemed to be an ideal opportunity for Safety Groups UK to use the unique and vast knowledge of the Groups and amalgamate the information stream that was

available. Safety Groups UK also had the advantage of having a member of the Management Committee who was an expert on DERM and a member of the HSE, Bob Rajan.

The project would promote information about DERM and a leaflet was being produced. Also 10 one day seminars were being planned which would be strongly connected to the Groups. The DERM project had found sponsorship and would be self funded.

Neil Davis thanked John Haddon, Chair of Peterborough Group for making the initial contribution to set the project off.

Safety Groups UK would be helping to coordinate the project and promote the DERM seminars.

- **Alan Butler Awards**

Kerry Ross congratulated the award winners and emphasised what an important part of the organisation the awards were.

- **Date of the next Safety Groups UK meeting** - ( Please see attachment 5)

The next meeting of Safety Groups UK would be the AGM hosted by the Scottish Chamber of Safety to be held at Stirling Castle, Scotland on 6<sup>th</sup> April 2006.

Norman Stevenson wished all groups to know that any group representatives that travelled to the Safety Groups UK AGM would be invited guests to the SCOS conference on the 5<sup>th</sup> April. If groups wished to attend to please contact him.

Kerry Ross again thanked the sponsors BT and EDF Energy and all attendees and closed the meeting.