



# Group Programme

## 2018-19

(Rev 0 – August 2018)



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## A Word from the Secretary

With NWCSG officially being awarded gold and overall winner as the **Best UK Safety Group** at The Alan Butler Awards at the House of Lords in 2017, we are currently in the process of submitting an application for the next awards and hope to be successful again!

The Alan Butler Awards, are intended to be an opportunity to recognise, celebrate and communicate the success of Safety Groups and individuals, and we couldn't achieve this success without the support and attendance of our members so thank you to all our members.

As a safety group our main objective is to promote the reduction in risk of accidents and personal injury in all places of work in connection with the construction industry.

We organise monthly presentations for our members in-order to improve awareness of industry best practice on various subject matters, which are relevant to the majority of health and safety professionals and construction companies.

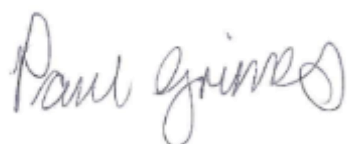
With the support of our members, and the companies that have advertised in this programme we are able to keep subscriptions costs for membership to the group as low as possible.

On behalf of the NWCSG Executive Committee, I would like to sincerely thank those organisations who have placed an advert in the 2018/2019 Group Programme.

Please take a look at the adverts on the following pages. They are from organisations who are group members, or who are suppliers to group members, and hopefully they will be of interest to you.

For and on behalf of the North West Construction Safety Group (NWCSG),

Yours Sincerely,



Paul Grimes

General Secretary

NWCSG

## The 2018 NWCSG Safety Awards






The great and good of the North West Construction industry attended our 3rd annual awards event on Friday 13th April 2018.

The event, held at the Park Royal Hotel in Warrington, was again very well attended and was kindly sponsored by:

- Shirley Parsons (HSE Recruitment)
- Safety Culture
- Cara Group
- NWSI
- TPH
- M&N Electrical Contractors
- Total Controlled Demolition

Our awards, presented by Sarah Jardine, HSE Head of Construction Operations for the North West, are intended to recognise and reward the effort of a small number of the individuals and organisations whose actions serve to make the construction industry a safe place for all. Special thanks go to the Health and Safety Executive for their ongoing support of the group, the awards event and their monthly attendance at and input into our monthly group meetings.

Congratulations to our Winners – you can read all about them at [this link](#)!

 <p>Lifetime Achievement Award Winner – <b>Mike Nixon</b></p> <p>Sponsored by <b>Thomas Contracts Ltd</b></p>	 <p>Personality of the Year Award Winner – <b>Sam Duxbury</b></p> <p>Sponsored by <b>Cara Ltd</b></p>	 <p>Outstanding Organisation Award Winner – <b>Create Construction</b></p> <p>Sponsored by <b>Shirley Parsons</b></p>
 <p>Non-Safety Professional Award Winner – <b>Kerry Beaumont</b></p> <p>Sponsored by <b>M&amp;N Electrical Ltd</b></p>	 <p>Innovation Award Winner – <b>Bio Site Systems Ltd</b></p> <p>Sponsored by <b>Safety Culture</b></p>	

## The 2019 NWCSG Safety Awards

We're already planning our 2019 awards to give you longer to make a nomination and for these awards, we're adding another category, specifically for consultants! That means there will now be a total of six awards. These are:

- Lifetime Achievement Award
- Personality of the Year Award
- Outstanding Organisation Award
- Non-Safety Professional Award
- Innovation Award
- Consultancy Award

**As an added bonus for next year's awards, Winners will automatically be entered into the second round of the UK Safety Groups Awards at the House of Lords!**

You can make your nomination by clicking [this link](#).

We're also taking bookings for the awards ceremony, which will see us move venues and just up the M6 to the Mercure Hotel, Haydock.



We're also planning a slight change to the format of the evening and have secured the services of two fantastic entertainers. [Ian Stone](#) will provide after-dinner comedy and his edgy and provocative style is sure to go down well!

Ranked amongst the top ten stand-ups in Britain by The Independent, Ian is one of the most talented topical acts and comperes in the country.

Pre-dinner and table magic will be provided by the fantastic [Spencer Lynch](#). Spencer, who is Liverpool FC's resident magician, uses everything from cards, coins, elastic bands, fire, predictions, mind reading to levitations all of which are delivered with an incredibly dry sense of humour!



**Click the Image below, to book your table!**

★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★

**NORTH WEST CONSTRUCTION SAFETY GROUP**

**ANNUAL SAFETY AWARDS**

**2019**

The Mercure Hotel, Penny Lane, Haydock, WA11 9SG

**Friday 15 March 2019**

**Tickets £80 - £85**

★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★



# Group Programme 2018 - 2019

## Our Sponsors



## Meeting Dates, Topics & Location

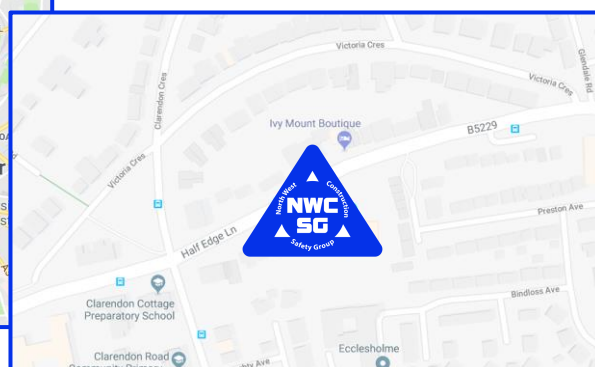
### 2018 Meetings

August	No Meeting
04 September	Underground Services – SEP Heavy Plant and cranes – N Brewis
02 October	Site Visit – Spanset Limited, Middlewich, Cheshire (Booking required)
06 November	Contaminated Land - AEC Asbestos - AEC
04 December	Healthy Work Company – Heather Beach Demolition - NFDC

### 2019 Meetings

January	No Meeting
06 February	CCS, CLOCS, FORS – D Weston Life Cycle Design
05 March	Site visit to Fire Brigade Training Venue - TBA
02 April	Personal Story – TBA Conflict Resolution - TBA
07 May	AGM - Kenny Humphreys HSE Priorities / Sentencing Update – HSE / TBA
04 June	RVT Dust Control – C Hicks Lighthouse - TBA
02 July	Manual Handling - HSE Mental Health - TBA

Meetings are held at 2:00pm on the first Tuesday of each month (Except January and August)



Elm Bank Conference Centre,  
Elm Bank, Half Edge Lane, Manchester, M30 9BA.  
(Unless otherwise stated)  
(All meetings carry one CPD point)

## Executive Committee Members

<b>Chair</b>	Kenny Humphreys
<b>Vice Chair</b>	Susan Russell
<b>General Secretary</b>	Paul Grimes
<b>Treasurer</b>	Les Jones
<b>Minutes Secretary</b>	Marcus J Hall
<b>Executive</b>	Claire Oakes
<b>Executive</b>	Dave Randles
<b>Executive</b>	Gary Hilton
<b>Executive</b>	Darren Saffill
<b>Executive</b>	Melissa Fazackerley
<b>P.R. Officer</b>	Philip N Grundy
<b>HSE</b>	Dave Argument

## Immediate Past Chair

Claire Oakes



## Constitution

### 1. NAME

The name of the Association is the North West Construction Safety Group. (NWCSG)

### 2. OBJECTIVES

The object for which the Association is established is to promote reduction in the risk of accident and personal injury in all places of work in connection with the construction industry in the United Kingdom and elsewhere and in furtherance of that object but not further or otherwise the Association shall have the following powers: -

- a) To promote interest in accident prevention and to maintain the interest of member firms in the study, application and improvement of health, safety, welfare and accident prevention methods of the construction industry.
- b) To promote and develop a spirit of co-operation between employer and employee in respect of health, safety, welfare and accident prevention and to encourage active and effective safety organisations within members' companies.
- c) To study types of accidents and health hazards occurring within members' companies in particular and the construction industry in general with the object of finding effective means of prevention.
- d) To afford facilities for the pooling and dissemination of knowledge, for the study of the appropriate statutory requirements, codes of practice, guidance notes, etc., for the reading of papers and the promotion of lectures and discussions and for such other activities that will further the objectives of the Group.

### 3. MEMBERSHIP

Membership of the Group shall be open to all construction industry and allied organisations upon payment of the appropriate subscription. The Health and Safety Executive and Occupational Health Groups shall be Honorary Members.

Any individual or organisation may be selected for membership subject to the discretion of the Executive Committee as either a subscribing or honorary member.

The Executive Committee, may, at its discretion, allow temporary complimentary membership to individuals who are unemployed or whose circumstances warrant such consideration.

Each subscribing member shall have one nominated representative who can hold office and vote. Members may send up to two representatives to each meeting. Should a member wish to send more than two representatives to any particular meeting then they are required to contact the General Secretary at least one week before the date of the meeting.

Members and visitors will conduct themselves properly at meetings, in accordance with our code of conduct.

# Group Programme 2018 - 2019

Notifications and minutes of meetings are communicated to members via the NWCSG website <http://nwcs.org.uk/resources/>

## 4. OFFICERS

The officers of the Group will be:

- |                       |                              |
|-----------------------|------------------------------|
| (a) Chair             | (e) Minutes Secretary        |
| (b) Vice-Chair        | (f) Executive Members        |
| (c) General Secretary | (g) Immediate Past Chair     |
| (d) Treasurer         | (h) Public Relations Officer |

The Chair shall hold office for one year and be eligible for re-election. The Vice-Chair shall hold office for one or more years and be the Chair elect. The Treasurer and Minute Secretary shall hold office for two years and be eligible for re-election. All other officers shall retire each year but shall be eligible for re-election. A retiring Chair will revert to Immediate Past Chair.

## 5. EXECUTIVE COMMITTEE

The Officers listed in Section 4 shall form the Executive Committee and shall be elected at the Annual General Meeting which shall be held in May of each year. The Health and Safety representatives may attend meetings of the Executive Committee as honorary advisers. A minimum of five elected officers, one of which shall be Chair or Vice-Chair, shall form a quorum at a meeting of the Executive Committee.

## 6. FINANCE

A subscription of £60.00 per annum has been recommended by the Executive Committee and ratified by the Members. The subscription rates will be set by the Committee prior to the AGM and will be tabled for Members ratification at the AGM to allow the accounts to be finalised prior to the AGM. Audited accounts and a general report for the year ending 31st December in each year, shall be submitted at each Annual General Meeting. Two persons representing members of the Group shall be elected as auditors for the ensuing year at each Annual Meeting.

## 7. MEETINGS

Meetings will be held on the first Tuesday of each month, or as decided by the Committee, except during the months of August and January. An extra-ordinary General Meeting may be called by the General Secretary at the request of the Chair or 10 Group Members.

## 8. AMENDMENTS OF CONSTITUTION

This Constitution may be amended by a resolution duly passed by a simple majority of those attending and voting at a meeting of which not less than 21 days' notice specifying the intention to propose the resolution has been given provided that no such amendment shall be made which would cause the Association to cease to be a Charity at law.

## 9. DISSOLUTION

The Association may be dissolved pursuant to a resolution duly passed by a majority of two thirds of those attending and voting at an extra-ordinary General Meeting of which not less than 21 days' notice specifying the intention to propose the resolution has been given. In the event of dissolution any assets remaining after discharging all outstanding liabilities of the Association shall be at the discretion of the Executive Committee be disposed of to any organisation having similar objectives or in default thereof to the Royal Society for the Prevention of Accidents to be applied at their discretion.

## Committee Member Contact Details

Click the photographs for the individual committee member's profile.

Name		Designation	Mobile	Email
Kenny Humphreys		Chair / Auditor	07894 386296	khumphreys@crudengroup.co.uk
Susan Russell		Vice Chair / Auditor	0845 6022418	srussell@simian-risk.com
Paul Grimes		Secretary	07795 101 496	paul.grimes@caraconstruction.com
Les Jones		Treasurer	07724 887217	lesjonescfiosh@gmail.com
Marcus J Hall		Minutes Secretary	07775 071999	m.hall@baas.co.uk
Claire Oakes		Executive	07824 638242	claire.oakes@createconstruction.co.uk
Philip N Grundy		PR Officer	01204 852359	pn.grundy@btinternet.com
Dave Randles		Executive	07921 187936	drandles@simian-risk.com
Gary Hilton		Executive	07388 114 647	gary.hilton@johnturner.co.uk
Melissa Fazackerley		Executive	07773 049 231	melissaFazackerley@longworth-uk.com
Darren Saffill		Executive	0797 4967757	darren.saffill@pochins.com
Dave Argument		Honorary Member (HSE)	0151 951 3957	

A full list of member organisations is available on the Group's website

## Past Chairpersons

Mr PG Davenport	1979
Mr N Coleman	1980
Mr N Bradley	1981
Mr RG Russell	1982 - 1983
Mr J Bullen	1984
Mr A Davidson	1985 - 1986
Mr MW Bagnall	1987 - 1988
Mr RG Russell	1989
Mr M Miles	1990
Mr GE Parker	1991 - 1992
Mr J Ainscough	1993 - 1995

Mr JA Holden	1996 - 1997
Mr ND Taylor	1997 - 1998
Mr P Williams	1999 - 2000
Mr J Ainscough	2001 - 2002
Mr CJ Purnell	2003 - 2005
Mr J Ainscough	2005 - 2006
Mr CJ Purnell	2006 - 2008
Mr P Williams	2008 - 2010
Mr MJ Hall	2010 - 2012
Mrs C Oakes	2012 - 2016

## Honorary Members

Mr A Sant  
Mr C Purnell  
Dr A Pojur  
Mr N Taylor

## Auditors

Susan Russell & Kenny Humphreys

## Advice Panel

The following individuals / organisations have volunteered to give free advice on an informal basis without prejudice in relation to the safe management of:

Gas Safety	Philip Grundy	01204 852359
Construction Legal Advice	Madeleine Abas	0161 200 8450
Scaffolding & Work at Height	Dave Randles	07921 187936
Safety in Demolition	John Thorley	07834 553019
Asbestos Removal & Management	John Ainscough	07516 023623
CDM	Les Jones	07724 887217
Temporary Works	Ray Gold	01244 281106

## Roles & Responsibilities of Committee

### CHAIR

Chair, plan and prepare monthly group meetings, A.G.M. and any extraordinary general meetings.  
Act as official spokesperson for the Group.  
Provide leadership and direction for the Executive Committee.  
Liaise with the HSE / Other authorities.  
Northwest Safety Initiative Meetings to be attended and represented.  
Organise and lead on showcase events.  
Respond to interested parties.

### IMMEDIATE PAST CHAIR

Immediate past chairperson to undertake the duties of member secretary.

### VICE CHAIR

Deputise in the absence of the Chair.

### TREASURER

Maintain accounts and records of monies received and issued on behalf of the Group.  
Report to the A.G.M. with recommendations for financial management. Provide a balance sheet for audit.

### GENERAL SECRETARY

Undertake general secretarial duties for the Group.  
Complete the annual review of the Group Programme and email all potential advertisers.  
Advise membership of any Extraordinary General Meetings, as required by Constitution Rule 7, 8 and 9.

### MINUTES SECRETARY

Take minutes of the Group and Executive Meetings and arrange issue copies to the membership and arrange circulation via the website.

### EXECUTIVE COMMITTEE

Attend meetings of the Executive Committee (as a minimum 5 per year) and assist in planning and arranging the Annual Programme and site visits. Discuss and implement matters of importance to the group.

#### Note:

Apologies must be given in good time to the Chair or Vice Chair. Should apologies not be given it will be deemed as none attendance and will be recorded as such.





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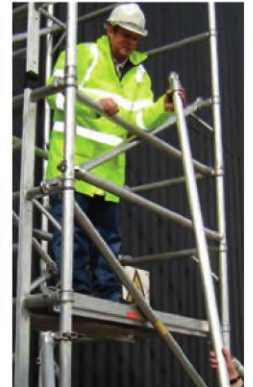
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**W: [www.conctredrillingservices.co.uk](http://www.conctredrillingservices.co.uk)**



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- NRASW Signing, Lighting and Guarding
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E: [info@iwts.co.uk](mailto:info@iwts.co.uk)

A: Hollinwood Business Centre, Albert Street, Oldham, OL8 3QL





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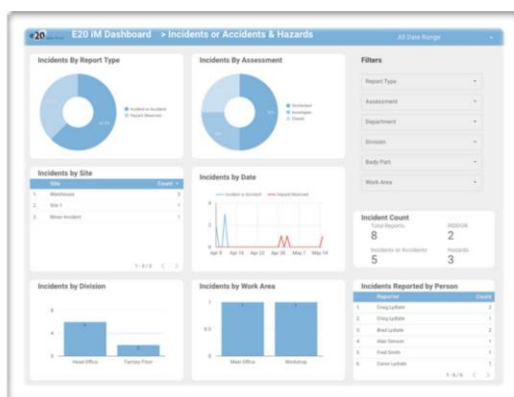
- General risk assessments (HSE 5 Steps Approach)
- DSE Assessments
- COSHH Assessments
- Manual Handling Assessments



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**e20 Safety Portal - Risk Assessment Process - Eighty20**

Task Being Assessed	Assessor Name	Assessor Email
test	craig	craig@eighty20risk.com
Assessment Date	Assessment Number	Review Period
Jul 13, 2018	2112112	365
Review Date	Actions Required	Approved?
Jul 13, 2019	1	No
Approver Name	Date Approved	Revision Number
		000

**Revision Comments** First issue of Risk Assessment, no revisions made at this time.

Hazard	Who Can Be Harmed and How	L	S	R	Current Risk Controls	L	S	R
h1	Contractors Members of the Public	5	5	25	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.	4	4	16

**eighty20 Asset Details**

Type:  Asset Number / ID:

Department Using:  Asset Photo (not mandatory):

Asset Name:  Date of Manufacture:

Manufacturer:  Asset Model:

Status:  Current / Latest Test Date:

Next Test Due:  First Recorded Test:

Do you wish to raise an action? \*

☐ No ☐ Yes

**Course Timeline**

Keyword Search:

Deadline:  ☐ In Date ☐ Due for Renewal ☐ Overdue

Staff Status: ☐ Current Staff ☐ Not Left

Showing 1-18 of 18

Staff	Job Role	Division	Renewal	Date To [ ]	View Course
Arthur Dent	Apprentice		5	10/07/2023	View
Arthur Dent	Apprentice		1	11/06/2019	View
Arthur Dent	Apprentice		1	10/07/2023	View
Tom Haverford	Accounts		3	21/06/2023	View
Arthur Dent	Apprentice		5	10/07/2023	View
Tom Haverford	Accounts		5	10/07/2023	View

City & Guilds Level 5

**Your Actions**

Due This Week:  Not Due:  Overdue:

search by keyword:

**Your Tasks: Day of the Week**

search by keyword:

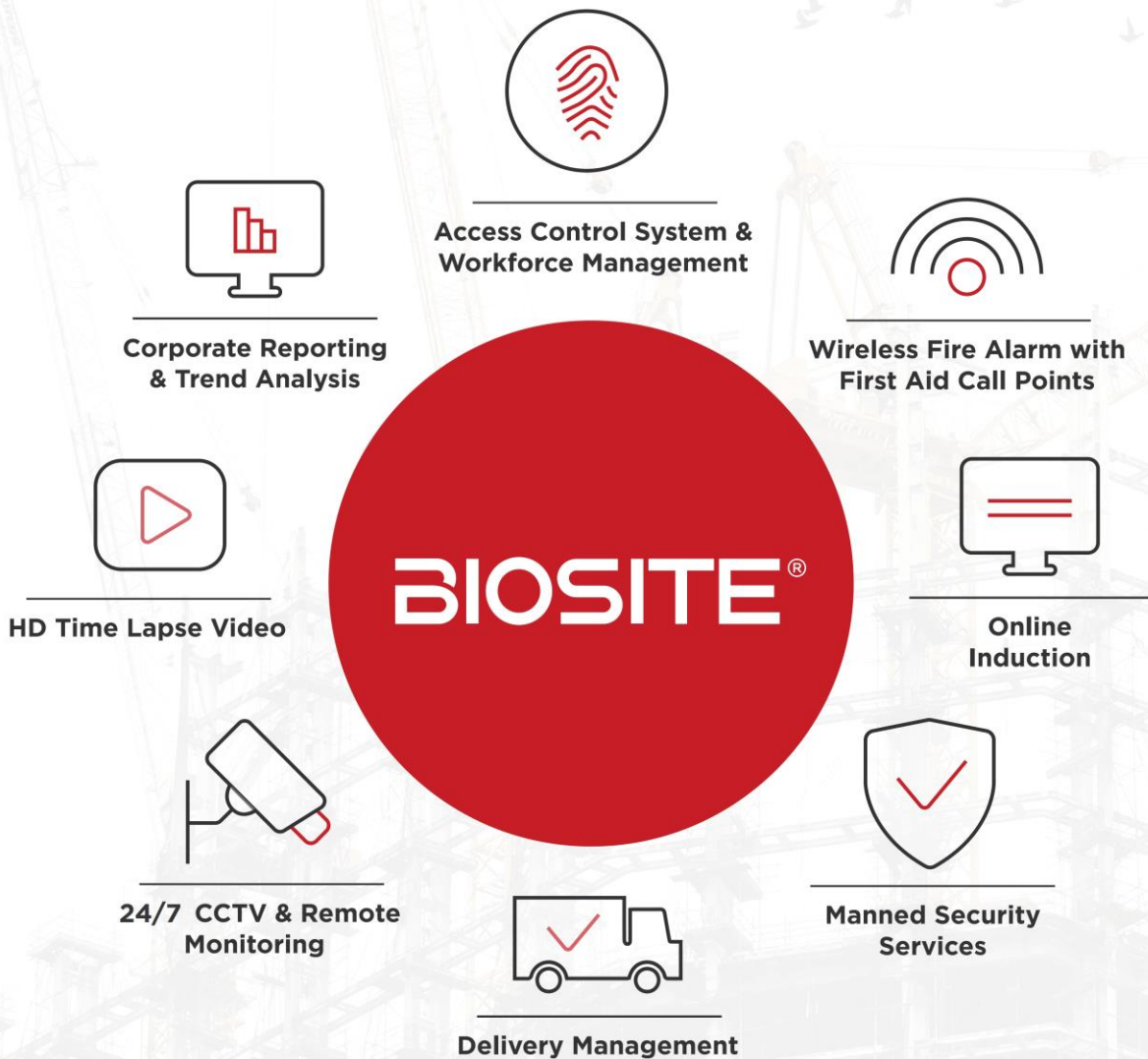
Weekly/Day(s)	Task Assigned to	Task Description	Task Details	Task Type	Task Set By	Last Completed	Complete Task
Friday	Craig Lytton	Daily IT Check	Check the IT using the checklist listed below	Machinery	Brad Lytton	01/06/2018	View

**Your Tasks: Rolling Interval**

search by keyword:

Task Assigned to	Task Description	Task Details	Task Type	Last Completed	Next Due	Complete Task
Craig Lytton	Go Check the Electrical Thingy	Go Check the Electrical Thingy	Asset Check	25/05/2018	15/06/2018	View

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- Defense • Utilities • Retail • Stadia & Leisure • Residential & Accommodation

# CARA

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Environmental Management ISO 14001  
Health & Safety Management OHSAS







# Safety & Assurance Consultants



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associates

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- Established 1989
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